

# WEST VIRGINIA LEGISLATURE

REGULAR SESSION, 1992



## ENROLLED

*Committee Substitute for*  
SENATE BILL NO. 152

(By Senator *Spears*)



PASSED *March 6,* 1992

In Effect *90 days from* Passage

OFFICE OF WEST VIRGINIA  
SECRETARY OF STATE

1992 APR - 1 PM 4:40

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**ENROLLED**  
COMMITTEE SUBSTITUTE  
FOR  
**Senate Bill No. 152**  
(SENATOR SPEARS, *original sponsor*)

[Passed March 6, 1992; in effect ninety days from passage.]

AN ACT to amend and reenact sections three, five, six, eight, thirteen and sixteen, article six, chapter thirty of the code of West Virginia, one thousand nine hundred thirty-one, as amended, relating to embalmers and funeral directors; further defining educational qualifications and requirements for license and work hours for apprentices; stating when a branch establishment is to be supervised by a funeral director; increasing or imposing certain fees; and increasing fines for criminal penalties.

*Be it enacted by the Legislature of West Virginia:*

That sections three, five, six, eight, thirteen and sixteen, article six, chapter thirty of the code of West Virginia, one thousand nine hundred thirty-one, as amended, be amended and reenacted to read as follows:

**ARTICLE 6. EMBALMERS AND FUNERAL DIRECTORS.**

**§30-6-3. Oath of members of board; officers; salary and expenses; bond of treasurer; meetings; powers and duties; notice; rules and regulations; school of instruction; inspection.**

1 Members of said board, before entering upon their

2 duties, shall take and subscribe to the oath of office  
3 prescribed by the secretary of state.

4 Said board shall select from its own members a  
5 president, a secretary and a treasurer. Each member  
6 shall be reimbursed for his traveling expenses, inci-  
7 dent to his attendance upon the business of the board,  
8 and in addition thereto, the sum of fifty dollars per  
9 day for each day actually spent by such member upon  
10 the business of the board. The secretary shall receive  
11 an annual salary of not to exceed one thousand dollars,  
12 the amount and payment of which shall be fixed by  
13 said board, and in addition thereto shall receive  
14 traveling and other incidental expenses incurred in  
15 the performance of his duties.

16 The board may employ an executive director and  
17 such clerks, inspectors and assistants as it shall deem  
18 necessary to discharge the duties imposed by the  
19 provisions of this article and duly promulgated rules  
20 and regulations of the board and to effect its purposes,  
21 and the board shall determine the duties and fix the  
22 compensation of such executive director, clerks,  
23 inspectors and assistants, subject to the general laws of  
24 the state. Any inspector employed by the board shall  
25 have either a West Virginia embalmer's license or a  
26 West Virginia funeral director's license. Any inspec-  
27 tion shall be conducted in such a manner so as not to  
28 interfere with the conduct of business within the  
29 funeral establishment, and the inspector shall be  
30 absolutely prohibited from examining any books and  
31 records of the funeral establishment.

32 All such expenses, per diem and compensation shall  
33 be paid out of the receipts of the board, but such  
34 allowances shall at no time exceed the receipts of the  
35 board.

36 The treasurer of the board shall give bond to the  
37 state of West Virginia in such sum as the board shall  
38 direct with two or more sureties or a reliable surety  
39 company approved by the board, and such bond shall  
40 be conditioned for the faithful discharge of the duties  
41 of such officer. Such bond, with approval of the board

42 endorsed thereon, shall be deposited with the trea-  
43 surer of the state of West Virginia.

44 The board shall hold not less than two meetings  
45 during each calendar year for the purpose of examin-  
46 ing applicants for licenses, such meeting or meetings  
47 to be held at such time and place as the board shall  
48 determine. The time and place of such meeting shall  
49 be announced by publication in three daily news-  
50 papers of general circulation in different locations in  
51 the state, and publication to be once a week for two  
52 consecutive weeks immediately preceding each such  
53 meeting.

54 The board may hold such other meetings as it may  
55 deem necessary and may transact any business at such  
56 meetings. Four or more members shall comprise a  
57 quorum authorizing the board to transact such busi-  
58 ness as is prescribed under this article.

59 The board shall have the power and it shall be its  
60 duty to make and enforce all necessary rules and  
61 regulations, not inconsistent with this article, for the  
62 examination and licensing of funeral directors, and the  
63 general practice of funeral directing; the examination  
64 and licensing of embalmers and the general practice of  
65 embalming and the registration and regulation of  
66 apprentices; the licensing and general operation of  
67 funeral establishments, except that no rules and  
68 regulations issued by the board shall require that an  
69 applicant for a license to operate a funeral establish-  
70 ment shall be required to have either an embalmer's  
71 or funeral director's license.

72 The board shall publish in its rules and regulations  
73 the subjects to be covered in the said examinations  
74 and the standards to be attained thereon. Changes in  
75 the rules and regulations shall be published and shall  
76 be given due publicity at least ninety days before  
77 becoming effective.

78 The board may conduct annually a school of instruc-  
79 tion to apprise funeral directors and embalmers of the  
80 most recent scientific knowledge and developments  
81 affecting their profession. Qualified lecturers and

82 demonstrators may be employed by the board for this  
83 purpose. The board shall give notice of the time and  
84 place at which such school will be held for all licensed  
85 funeral directors and embalmers, and it shall be the  
86 duty of every licensed funeral director and embalmer  
87 to attend at least one such school or other approved  
88 program, every three years: *Provided*, That the loca-  
89 tion of any school of continuing education shall  
90 accommodate the geographic diversity of the  
91 embalmers and funeral directors of this state. Com-  
92 pliance with the requirements of continuing education  
93 is a prerequisite for license renewal.

94 Hours of continuing education may be obtained by  
95 attending and participating in board-approved pro-  
96 grams, meetings, seminars or activities. It is the  
97 responsibility of each licensee to finance his or her  
98 costs of continuing education.

99 The board, any of its members or any duly autho-  
100 rized employee of the board shall have the authority  
101 to enter at all reasonable hours for the purpose of  
102 inspecting the premises in which the business or  
103 profession of funeral directing is conducted or prac-  
104 ticed or where embalming is practiced.

**§30-6-5. Embalmers and funeral directors to be licensed;  
qualifications and requirements for license;  
advertising; renewal of license; registration  
as apprentice; courtesy cards.**

1 No person shall engage in or hold himself out as  
2 engaging in, or discharge any of the duties of the  
3 business or profession of embalming, or preserving in  
4 any manner dead human bodies in this state, whether  
5 for himself or in the employ of another, unless he  
6 holds an embalmer's license issued to him by the  
7 board, and shall at the date of its issuance have  
8 complied with the provisions of this article.

9 No person shall engage in, or hold himself out as  
10 engaging in, or discharge any of the duties of the  
11 business or profession of funeral directing in this state,  
12 unless he holds a funeral director's license issued to  
13 him by the board, and shall at the date of its issuance

14 have complied with the provisions of this article, or  
15 conduct a funeral unless he be a licensed funeral  
16 director.

17 No person shall be entitled to an embalmer's license  
18 unless he:

19 (1) Is eighteen years of age or over;

20 (2) A citizen of the United States;

21 (3) Of good moral character and temperate habits;

22 (4) Holds a high school diploma or its equivalent;

23 (5) Holds an associate degree from an accredited  
24 college or university or has successfully completed not  
25 less than sixty semester hours or ninety quarter hours  
26 of academic work in an accredited college or univer-  
27 sity toward a baccalaureate degree with a declared  
28 major field of study, as evidenced by a transcript  
29 submitted for evaluation prior to beginning a one-year  
30 course of apprenticeship as described in subdivision (6)  
31 of this section and prior to obtaining a diploma of  
32 graduation from a school of mortuary science as  
33 described in subdivision (7) of this section;

34 (6) Has completed a one-year course of apprentice-  
35 ship under the supervision of a licensed embalmer  
36 actively and lawfully engaged in the practice of  
37 embalming in this state, such apprenticeship to consist  
38 of diligent attention to the work in the course of  
39 regular and steady employment and not as a side issue  
40 to another employment, and under which said appren-  
41 ticeship he shall have taken an active part in the  
42 operation of embalming not less than thirty-five dead  
43 human bodies, under the supervision of a licensed  
44 embalmer;

45 (7) Possesses a diploma of graduation from a school  
46 of mortuary science which requires as a prerequisite  
47 to graduation the completion of a course of study not  
48 less than twelve months' duration, and which said  
49 school of mortuary science must be one accredited by  
50 the American board of funeral service education, inc.,  
51 and duly approved by the board; and

52 (8) Passes with an average score of not less than  
53 seventy-five percent the national conference of  
54 funeral services examination at a testing site provided  
55 by the national conference, passes with a score of not  
56 less than seventy-five percent the state law examina-  
57 tion administered by the board and passes such  
58 further examination as the board may deem necessary  
59 to ascertain his qualification and ability to engage in  
60 the practice of embalming. Successfully passing the  
61 national conference of funeral services examination is  
62 a condition precedent to taking the state law examina-  
63 tion administered by the board. The board shall offer  
64 the state law examination at least twice each year.

65 The board shall issue licenses separately to  
66 embalmers and to funeral directors.

67 An applicant for a funeral director's license must  
68 furnish satisfactory proof to the board that his busi-  
69 ness or profession of funeral directing is to be con-  
70 ducted in a fixed place or establishment equipped for  
71 the care and preparation for burial or disposition of  
72 dead human bodies. What shall be deemed "necessary  
73 equipment" shall be defined in the rules and regula-  
74 tions of the board, the same to be in compliance with  
75 the public health laws of the state or the rules of the  
76 state board of health of West Virginia. This shall not  
77 be so construed as to deny an applicant for a funeral  
78 director's license such a license because he is not the  
79 owner, or part owner, of an establishment or proposed  
80 funeral business.

81 Licenses issued under the provisions of this article  
82 shall not be transferable or assignable.

83 No person shall be eligible to receive a license as a  
84 funeral director unless he:

85 (1) Holds an embalmer's license issued by this board;

86 (2) Has been duly registered with the board as an  
87 apprentice;

88 (3) Has served not less than a one-year apprentice-  
89 ship under the personal supervision of a licensed  
90 funeral director-embalmer actively and lawfully

91 engaged in the business or profession of funeral  
92 directing and embalming in this state, such appren-  
93 ticeship to consist of diligent attention to the work in  
94 the course of regular and steady employment and not  
95 as a side issue to another employment including taking  
96 an active part in conducting not less than thirty-five  
97 funeral services. For the purpose of this section,  
98 "regular and steady employment" means a forty hour  
99 week or a longer period of time set at the discretion  
100 of the person by whom he is employed.

101 All funeral homes or establishments or any other  
102 places pertaining to funeral directing or the conduct-  
103 ing of funerals, shall display in all advertising the  
104 name of the licensed funeral director who is actually  
105 in charge of the establishment. All branch establish-  
106 ments must display the name of the funeral director  
107 who is actually in charge. At least one licensed funeral  
108 director shall supervise each main establishment and  
109 at least one licensed funeral director shall directly  
110 supervise each branch establishment when profes-  
111 sional services are performed at the branch  
112 establishment.

113 No licensed funeral director or licensed embalmer  
114 shall be permitted to register or have registered more  
115 than five apprentices under his license at the same  
116 time.

117 Any person now holding a license as an embalmer  
118 or funeral director shall not be required to make a  
119 new application, or submit to an examination, but  
120 shall, upon the payment of the fee therefor, be entitled  
121 to a renewal of his license upon the terms and  
122 conditions herein provided for the renewal of licenses  
123 of those who may be licensed after the effective date  
124 of this article, but all such persons shall be subject to  
125 every provision of this article, and such rules and  
126 regulations as the board may adopt in pursuance of  
127 this article.

128 No person shall be registered as an apprentice  
129 funeral director or apprentice embalmer unless he is  
130 eighteen years of age, or over, a citizen of the United



131 States, of good moral character and temperate habits,  
132 the holder of a high school diploma or its equivalent,  
133 and holds an associate degree from an accredited  
134 college or university or has successfully completed not  
135 less than sixty semester hours or ninety quarter hours  
136 of academic work in an accredited college or univer-  
137 sity toward a baccalaureate degree with a declared  
138 major field of study.

139 The board may issue annual nonrenewable courtesy  
140 cards to licensed funeral directors and licensed  
141 embalmers of the states bordering on West Virginia,  
142 upon application for same made on form prescribed by  
143 the board. The annual fee for such courtesy cards shall  
144 be fifty dollars and said fee shall be paid at the time  
145 application is made therefor. Applications for said  
146 courtesy cards shall be approved by the board before  
147 the same may be issued, and said courtesy cards shall  
148 be issued under the following conditions: Holders of  
149 courtesy cards shall not be permitted to open or  
150 operate a place of business for the purpose of conduct-  
151 ing funerals or embalming bodies in the state of West  
152 Virginia, nor shall they be permitted to maintain an  
153 office or agency in this state. A violation of this section  
154 shall be sufficient cause for the board to revoke or  
155 cancel the courtesy card of the violator.

**§30-6-6. Examination, registration and renewal fees; dispo-  
sition of fees; report to governor.**

1 The examination fee for a funeral director's license  
2 shall be one hundred fifty dollars and shall be remit-  
3 ted at the time the application for a funeral director's  
4 license is submitted to the board.

5 The examination fee for an embalmer's license shall  
6 be one hundred fifty dollars and shall be remitted at  
7 the time the application for an embalmer's license is  
8 submitted to the board.

9 All the licenses and certificates of registration shall  
10 expire on the thirtieth day of June of each calendar  
11 year and the renewal date for all licenses and certif-  
12 icates shall be the first day of July of each calendar  
13 year.

14 The annual renewal fee for embalmer's license is  
15 thirty dollars; the annual renewal fee for a funeral  
16 director's license is thirty dollars; the annual renewal  
17 fee for an apprentice embalmer's license is twenty-  
18 five dollars; the annual renewal fee for an apprentice  
19 funeral director's license is twenty-five dollars; and  
20 each shall be paid on or before the first day of July of  
21 each calendar year.

22 Any person who has been duly licensed as a funeral  
23 director or as an embalmer under the laws of this  
24 state, but who fails to renew his license within thirty  
25 days after the expiration date for renewals, may file  
26 an application for a renewal of his license, without  
27 examination, upon payment of a penalty of fifty  
28 dollars, a reinstatement fee of fifty dollars and the  
29 required renewal fee.

30 Any person who has been duly licensed as a funeral  
31 director or as an embalmer under the laws of this  
32 state, but who fails to renew his license within sixty  
33 days after the expiration date for renewals, may file  
34 an application for a renewal of his license, without  
35 examination, upon payment of a penalty of one  
36 hundred dollars, a reinstatement fee of one hundred  
37 dollars and the required renewal fee.

38 A funeral director or an embalmer whose license  
39 has lapsed one year or more shall make application to  
40 the board for a new license in compliance with the  
41 provisions of this article relating to unlicensed persons.

42 Any person who has been duly registered as an  
43 apprentice embalmer or apprentice funeral director  
44 and fails to renew his registration within thirty days  
45 after the expiration date for renewals may file an  
46 application for such renewal upon payment of a  
47 penalty of fifty dollars, a reinstatement fee of fifty  
48 dollars and the required renewal fee. Otherwise, after  
49 the said period of thirty days, his registration will  
50 automatically be canceled.

51 All fees and other moneys received by the board  
52 pursuant to the provisions of this article shall be kept  
53 in a separate fund and expended solely for the pur-

54 poses of this article. After the expenditures for a fiscal  
55 year, of the remaining moneys accrued and set aside  
56 for that fiscal year, all sums in excess of twenty  
57 thousand dollars in the separate fund shall revert to  
58 the general fund of the state. The compensation  
59 provided by this article and all expenses incurred the  
60 payment of which is authorized under this article shall  
61 be paid from this separate fund. No compensation or  
62 expense incurred under this article shall be a charge  
63 against the general funds of the state.

**§30-6-8. Duty of public officers, physicians, etc., as to  
disposition of body of deceased person; pen-  
alty for violation of section; hearings on  
refusing, suspending, or revoking licenses;  
appeals from decisions of board; penalty for  
engaging in business without license; purpose  
of article.**

1 No public officer, employee, physician or surgeon, or  
2 any other person having a professional relationship  
3 with the deceased, shall send, or cause to be sent, to  
4 any funeral director, undertaker, mortician or  
5 embalmer, the body of any deceased person without  
6 having first made due inquiry as to the desires of the  
7 next of kin, or any persons who may be chargeable  
8 with the funeral expenses of such deceased person;  
9 and if any such kin or person can be found, his  
10 authority and direction shall be received as to the  
11 disposal of said corpse.

12 Any person who shall violate the provisions of this  
13 section shall be deemed guilty of a misdemeanor, and,  
14 upon conviction thereof, shall be fined not less than  
15 five hundred dollars, nor more than one thousand  
16 dollars, or imprisoned not less than ten days nor more  
17 than ninety days, or both.

18 The board may make investigations, subpoena wit-  
19 nesses, administer oaths and conduct hearings.

20 No order refusing, suspending or revoking a license  
21 shall be made until after a public hearing conducted  
22 by the board.

23 At least twenty days prior to the date of hearing, the  
24 board shall send a written notice of the time and place  
25 of such hearing to the applicant, together with a  
26 statement of the charges against him, by mailing the  
27 same to the last-known address of such person.

28 The testimony presented and the proceedings had at  
29 such hearings shall be taken in shorthand, at the  
30 expense of the board, and preserved as records of the  
31 board. The board shall as soon thereafter as possible  
32 make its findings in determination thereof, and send a  
33 copy to each interested party.

34 Any person who has been refused a license for any  
35 cause or whose license has been revoked or suspended,  
36 may file with the secretary of the board, within thirty  
37 days after the decision of the board, a written notice  
38 of appeal therefrom to the circuit court of the county  
39 within which such person whose license has been  
40 refused, revoked or suspended resides. Upon the filing  
41 of such notice, the secretary of the board shall trans-  
42 mit to the clerk of said court, the record of such  
43 proceedings. Such court shall thereupon hear and  
44 determine such case as in other cases of appeal. The  
45 judgment of the circuit court may be reviewed upon  
46 proceedings in error in the supreme court of appeals.

47 No person shall engage in the profession or business  
48 of embalming or funeral directing as defined in this  
49 article unless he is duly licensed as an embalmer and/  
50 or as a funeral director within the meaning of this  
51 article, and any person who shall engage in either  
52 business or profession, or both, without having first  
53 complied with the provisions of this article, or who  
54 shall violate any other provisions of this article, shall  
55 be deemed guilty of a misdemeanor, and, upon convic-  
56 tion thereof in any court of competent jurisdiction,  
57 shall be fined not less than two hundred dollars ~~or~~ nor D.E.H.  
58 more than four hundred dollars for the first offense.  
59 Upon conviction of a second or subsequent offense, the  
60 violator shall be fined not less than five hundred  
61 dollars, nor more than one thousand dollars.

62 The sanitary preparation of dead human bodies for

63 burial and the burial thereof is a public necessity, and  
64 it has direct relation to the health, welfare and  
65 convenience to the public, and the Legislature of this  
66 state hereby finds, determines and declares that this  
67 article is necessary for the immediate preservation of  
68 the public peace, welfare, health and safety.

**§30-6-13. License required to operate funeral establishment;  
application and qualifications for license;  
renewal; fee; manager.**

1 On or before the first day of July, one thousand nine  
2 hundred sixty-nine, every funeral establishment  
3 operating in West Virginia shall obtain a license for  
4 the succeeding fiscal year beginning the first day of  
5 July, one thousand nine hundred sixty-nine, as pro-  
6 vided for in this section.

7 An application for a license to operate a funeral  
8 establishment shall be in writing and verified on a  
9 form provided by the board and shall be accompanied  
10 by a fee as herein provided, and upon receipt of the  
11 same, the board shall forthwith issue or renew a  
12 license to operate a funeral establishment. Such  
13 application to operate a funeral establishment shall be  
14 made by any person, partnership, association, corpora-  
15 tion, organization or fiduciary having controlling  
16 interest in such funeral establishment.

17 Such application shall be signed by the applicant and  
18 by the individual who is duly licensed as a funeral  
19 director, and who shall be in charge and responsible  
20 for all transactions conducted and services performed  
21 therein. If such funeral establishment is owned by a  
22 person who is not licensed as a funeral director or by  
23 a partnership, association, corporation or other organi-  
24 zation, then such owner shall have in his or its employ  
25 and place in charge of such establishment a person  
26 who is duly licensed as a funeral director, who shall  
27 manage, conduct and have supervision of the work or  
28 business of such establishment and be responsible  
29 therefor.

30 A license to operate a funeral establishment shall  
31 expire on the thirtieth day of June of each calendar

32 year and the renewal date for any such license shall  
33 be the first day of July of each calendar year.

34 Each funeral establishment license shall be valid  
35 only for one funeral establishment to be located at a  
36 specific street address or location; the fee to operate  
37 the principal establishment shall be one hundred  
38 twenty-five dollars per year and the fee to operate  
39 each additional funeral establishment by the same  
40 applicant shall be seventy-five dollars per year. Each  
41 separate funeral establishment shall have its own  
42 license, which license shall be prominently displayed  
43 within the funeral establishment. No additional license  
44 fee shall be charged if during any given year it shall  
45 be necessary to reapply for a license to operate a  
46 funeral establishment at the same or different loca-  
47 tion. A funeral establishment that fails to pay fees for  
48 either the principal establishment or additional estab-  
49 lishment by the first day of July of each calendar year  
50 is subject to a penalty of fifty dollars and a reinstate-  
51 ment fee of fifty dollars for each establishment and  
52 the required renewal fee.

53 The holder of any funeral establishment license who  
54 ceases to operate the funeral establishment at the  
55 location specified in the application shall, within  
56 twenty days thereafter, surrender the funeral estab-  
57 lishment license to the board and such license shall be  
58 canceled by the board, except that in the event of the  
59 death of an individual who was the holder of a funeral  
60 establishment license, it shall be the duty of such  
61 holder's personal representative to surrender such  
62 funeral establishment license within one hundred  
63 twenty days of qualifying as such personal representa-  
64 tive. It shall be the duty of any holder of a funeral  
65 establishment license, pursuant to this section, to  
66 notify the board within thirty days if for any reason  
67 the licensed funeral director whose name is signed to  
68 the application for the issuance thereof, ceases to be  
69 employed by such funeral establishment. Within thirty  
70 days after such notification, such holder of a funeral  
71 establishment license may execute a new application  
72 for a funeral establishment license signed by the

73 applicant and by the licensed funeral director who  
74 shall be in charge of and responsible for all transac-  
75 tions conducted and services performed within the  
76 funeral establishment. Failure to comply with any of  
77 these provisions shall be grounds for revocation of a  
78 funeral establishment license.

79 A licensee whose embalmer's license, funeral direc-  
80 tor's license or license to operate a funeral establish-  
81 ment has been revoked under this article shall not  
82 operate, either directly or indirectly, or hold any  
83 interest in any funeral establishment. Nothing herein  
84 contained shall prohibit a licensee whose license has  
85 been revoked from leasing any property owned by  
86 him or them for use as a funeral establishment so long  
87 as he or they do not participate in the control or profit  
88 of such funeral establishment otherwise than as a  
89 lessor of the premises for a fixed rental not dependent  
90 upon earnings.

**§30-6-16. Reciprocity in licensing of embalmers and funeral directors.**

1 The board may recognize licenses issued to funeral  
2 directors or embalmers from other states, and, upon  
3 presentation of such license, may, upon the payment  
4 of the sum of sixty dollars to the director of the board,  
5 issue to the lawful holder thereof, the funeral direc-  
6 tor's or embalmer's license provided for in this article:  
7 *Provided*, That such recognition shall not be extended  
8 to funeral directors or embalmers holding licenses  
9 from other states unless reciprocal rights are provided  
10 by such other states to holders of funeral director's or  
11 embalmer's licenses granted in this state. Such recip-  
12 rocal licenses may be renewed annually upon payment  
13 of the renewal license fee as provided for in section six  
14 for license holders residing in this state. No person is  
15 entitled to a reciprocal license as a funeral director or  
16 embalmer unless he furnishes proof that he has, in the  
17 state in which he is regularly licensed, complied with  
18 requirements substantially equal to those set out in  
19 this article.

The Joint Committee on Enrolled Bills hereby certifies that the foregoing bill is correctly enrolled.

*Lomer Leck*  
.....

Chairman Senate Committee

*Ernest C. Moore*  
.....

Chairman House Committee

Originated in the Senate.

In effect ninety days from passage.

*Nassell Edwards*  
.....

Clerk of the Senate

*Donald G. Kopp*  
.....

Clerk of the House of Delegates

*Kurt Boudette*  
.....  
President of the Senate

*Robert*  
.....

Speaker House of Delegates

The within *is approved* this the *1<sup>st</sup>*  
day of *April* ....., 1992.

*Wesley*  
.....  
Governor



PRESENTED TO THE

GOVERNOR

Date 3/25/92

Time 4:40pm